



Public Document Pack
**MEMBER DEVELOPMENT STEERING
GROUP
AGENDA**

**WEDNESDAY 21 JUNE 2023 AT 7.30 PM
CONFERENCE ROOM 1 - THE FORUM TBC**

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Councillors Banks, Barry (Vice-Chairman), Douris, Freedman, Mitchell and Taylor (Chair)

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. BUDGET**
Report to Follow
- 3. ATTENDANCE** (Pages 2 - 3)
- 4. MEMBER DEVELOPMENT 2023/2024** (Pages 4 - 8)
- 5. AOB**

Attendance Totals May 2023-May 2024

Councillor	Course Development Management Training 24th May 2023 7pm	Course Licensing Training, 24th May 2023 7pm	Course Being an Effective Clr (EELGA) 31st May 2023 7pm	Course Constitution & Code of Conduct 12 June 2023 7pm	Course Constitution & Code of Conduct 15 June 2023 7pm	Course Equality, Diversity and Inclusion 6th July 2023 7pm	Course Equality, Diversity and Inclusion 10th July 2023 7pm	Course GDPR & FOI 12th July 2023 6pm	Course Social Media Training 27th Sept 2023 7pm	Course Council Finance & Budget setting 5th Oct 2023 7pm	Course Health & Safety 9th November 2023 7pm	Totals
Adrian England	1		1	1								3
Alan Anderson												0
Alan Johnson		1		1								2
Alex Bhinder				1								1
Andrew Williams				1								1
Angela Mitchell				1								1
Barbara Pesch		1	1	1								3
Belinda Williams				1								1
Brenda Link		1	1									2
Brian Patterson	1		1									2
Carole Weston	1		1	1								3
Carrie Link	1											1
Cathy McAreevery												0
Claire Hobson	1		1	1								3
Colette Wyatt-Lowe				1								1
David Deacon		1	1	1								3
Edward Barradell	1											1
Fiona Guest	1											1
Garrick Stevens	1		1									2
Ghola Adeleke												0
Govershan Silwal	1		1	1								3
Graeme Elliot												0
Heather Pound		1		1								2
Ian Bristow			1	1								2
Jan Maddern												0
Jane Timmis				1								1
John Mottershead												0
John Birnie												0
Jonathan Gale			1									1
Julie Banks			1	1								2
Lara Pringle		1	1	1								3
Michela Capozzi			1	1								2
Nigel Durrant		1		1								2
Nigel Taylor	1		1									2
Paul Reynolds		1	1									2
Pete Hannell				1								1
Philip Walker	1		1	1								3
Rick Freedman			1						1			1
Robert Stewart	1		1									2
Robin Bromham	1		1									2
Ron Tindall	1		1	1								3
Sadie Hobson	1											1

Sally Symington	1		1	1								3
Sammy Barry-Mears			1									1
Sheron Wilkie												0
Simy Dhvani	1		1									2
Stewart Riddick	1											1
Terry Douris		1		1								2
Toni Cox	1		1	1								3
Victoria Santamaria				1								1
Williams Allen	1											1
Town/Parish Councillors/Clerks												0
TOTALS	20	9	25	26			0	0	0	0	0	80



New Member Induction & Training Plan
Local Elections 4th May 2023

DATE	SUBJECT	FACILIATOR	NOTES
12 June & 15 June 2023	Constitution & Code of Conduct <i>*Mandatory for all Councillors</i>	Mark Brookes	Invites sent for both sessions. Rooms booked
27 th June	Chair and Vice Chair Training	EELGA	Waiting to confirm Purchase Order
6 July & 10 July 2023	Equality, Diversity & Inclusion <i>*Mandatory for all Councillors</i>	Cybele Fernandes	<u>Both sessions booked - Virtual</u>
12 July 2023	GDPR & FOI <i>*Mandatory for all Councillors</i>	John Worts	This session will take place immediately before Full Council Sessions booked, invite sent, room booked.
18 September & 19 September 2023	ICT & Member Support 'drop in' sessions	ICT / Democratic Services	
27 September 2023	Media (incl. Social Media) training <i>*Mandatory for all</i>	LGA (subject to availability)	Have contacted LGA, awaiting feedback

DATE	SUBJECT	FACILIATOR	NOTES
5 October 2023	Council Finance / Budget setting process	Nigel Howcutt	
9 November 2023	Health & Safety (incl. personal safety) <i>*Mandatory for all</i>	tbc	
16 January 2024	Being an Effective Councillor – Your roles and responsibilities	Link Services – David McGrath (<i>check availability – this is who East Herts use – if not – awaiting feedback from LGA</i>)	
12 March 2024	Essentials of Effective Strategic Scrutiny	CfGS (the Centre for Governance and Scrutiny) <i>*subject to availability</i>	
30 April 2024	Housing Allocations Policy (tbc)	Natasha Beresford	

Appendix 1 – Suggested items for inclusion in electronic Induction Pack

SUBJECT	SOUCRE OR LINK	NOTES
LGA Councillor hub	Councillor hub Local Government Association	Congratulations on being elected as a councillor. In becoming a Councillor, you are automatically eligible to access Local Government Association's support for councillors
LGA Councillor e-learning	Councillor e-learning Local Government Association	<p>As a Councillor, completing e-learning modules will deepen your knowledge of local government and help you to build the leadership skills you need to work effectively with your communities</p> <p>You will need to register, you can then use the platform to create a bespoke learning programme – choosing the modules most relevant to your individual needs and interests, and fitting your learning around all your other commitments.</p>
LGA Briefings, guidance and publications on service areas and wider local government topics	Topics Local Government Association	You will find a range of material on various subjects; you'll be able to find all the case studies, news, events, publications and briefings related to that topic in one place

Continued.....

SUBJECT	SOUCRE OR LINK	NOTES
Page 8 LG Inform	Home LG Inform (local.gov.uk)	<p>LG Inform is the local area benchmarking tool from the Local Government Association.</p> <p>You can access themed reports or alternatively explore all the data in LG Inform to find indicators which are of interest to you on a variety of topics including: housing, planning and building control, environment and climate change, business and the economy, children's and adult's social care, public health, deprivation and poverty, demographics and the Census.</p> <p>You will be able to view dashboards comparing Dacorum to all English district local authorities.</p>